

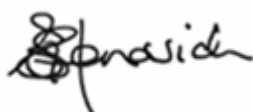
## Decision Making Report Cover Sheet

**Report for:** Community Safety Partnership Board, 26<sup>th</sup> February 2020

**Item number:** TBC

**Title:** Haringey Safeguarding Children's Partnership (HSCP)  
Guidance (The Green Book)  
Policy & Procedures for Voluntary, Community, Faith and Private  
Organisations

**Report authorised by :** Beverley Hendricks, Assistant Director of Safeguarding and Social  
Care



**Lead Officer:** Fatmir Deda, Strategic Safeguarding Partnership Manager

**Ward(s) affected:** N/A

**Report for  
Non Key Decision:**

### **1. Describe the issue under consideration**

The aim of the 'Green Book' is to promote good safeguarding practice among community and voluntary organisations and to ensure that everyone involved in the provision of support and activities to children and young people in Haringey:

- Understands their personal responsibility for protecting the children they work with;
- Is able to take appropriate action if there are suggestions that a child/young person is being abused;
- Is informed and able to respond in a supportive manner to any child/young person who alleges or discloses that abuse is happening; and
- Takes steps to minimise opportunities for misunderstanding by following a code of conduct.

### **2. Cabinet Member Introduction**

N/A

### **3. Recommendations**

Partners are asked to raise the profile of the Haringey Safeguarding Children's Partnership and promote the 'Green book' through Voluntary, Community, Faith and Private Organisations.

### **4. Background information**

The Community and Voluntary sector has a vital role to play in the work of the Haringey Safeguarding Children's Partnership. Community and Voluntary agencies, as well as faith organisations, are often the first point of contact for local families, children and young people needing help and support. The voluntary sector, therefore, is extremely well-placed to make early assessments of need, make early interventions and undertake preventative work. Voluntary organisations are also able to play an advocacy role, enabling and supporting families and children to access and understand statutory services.

All organisations working with children and young people must have safeguarding policies and procedures in place and be able to respond to child protection concerns. As well as providing protection for individuals, voluntary organisations have a responsibility to safeguard their own reputation. It is therefore vital that they establish robust policies that are kept in constant review. It is important to carry out regular reviews of all safeguarding processes, to ensure they are in line with current and best practice.

That's why we are delighted that the Haringey Safeguarding Children's Partnership has produced a 'Green book' for voluntary and community groups in Haringey. Whether organisations just started out or they are reviewing existing processes, the HSCP can provide help.

Any organisation working with children and young people need to make sure that they have the following things in place for staff and volunteers:

- Child Protection training;
- DBS (formerly CRB) checks;
- Safeguarding Policies and Procedures.

Organisations that do not currently have their own policies and procedures can use this document to create their own or can adopt this Green Book as their policy and procedures. By adopting these procedures, organisations agree to be committed to implementing these procedures so that everyone understands and accepts their responsibilities to safeguard children from harm and abuse. The HSCP offers free Safeguarding training for all voluntary and community sector Designated Safeguarding Leads. This training will incorporate the use of the 'Green Book'.

### **5. Contribution to strategic outcomes**

All residents will be able to live free from fear of harm

### **6. Use of Appendices**

The Green Book can be downloaded at:

<https://haringeyscp.org.uk/p/community-organisations/welcome-to-community-and-voluntary-organisations>

## **7. Local Government (Access to Information) Act 1985**